

**Descanso Gardens**

1418 Descanso Drive  
La Cañada Flintridge, CA 91011

(818) 949-4200  
descansogardens.org

# Summer Student Volunteer Program



**Gallery Guides needed for summer exhibitions at  
Descanso Gardens!**

**June 3– Sept. 29, 2023**

**Ages 12 and older\***

\*Students under 16 must be accompanied by a guardian.

Are you interested in art, science, or history? Do you enjoy interacting with people with similar interests? Would you like to gain experience working in a museum setting? Do you need to fulfill your student service hours? Join our Guest Services Department as a student Gallery Guide at our Sturt Haaga Gallery and Boddy House and earn up to 48 service hours. Guides will welcome, engage, and inform guests about our current exhibitions. Application required. Training is provided. Deadline to apply is May 1, 2023. See reverse side for details.

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**Training is offered on two different dates for both locations. Applicants must attend at least one training session:**

<b>Boddy House</b> <b>Exhibition: June 3 – Sept 30</b>	<b>Sturt Haaga Gallery</b> <b>Exhibition: June 17 – Aug 28</b>
Saturday, May 27, 2023. 10am-12pm	Saturday, June 10, 2023. 10am-12pm
Wednesday, May 31, 2023. 10am-12pm	Wednesday, June 14, 2023. 10am-12pm

### **Position Days/Hours:**

Three hour shifts are available every day: 10:00am – 1:00pm and 1:00 pm – 4:00pm.

### **Expected Commitment:**

Weekly commitment of 3 or more hours for at least 8 weeks, but up to 16 weeks is available.

**Deadline to apply: May 1, 2023.** Email [volunteer@descansogardens.org](mailto:volunteer@descansogardens.org) for the application.

### **Responsibilities, Tasks and Duties:**

- Opens/closes the Gallery and Boddy House according to written procedures.
- Greets visitors to the Sturt Haaga Gallery and Boddy House.
- Answers questions and offers a short overview of the exhibition and exhibiting artists.
- Willingness to learn about garden activities and events.
- Monitor the Gallery and artwork.
- Log hours of service using Volgistics (software database for volunteers).
- Able to use a radio (will be trained).
- Accessibility shuttle can be provided.

### **Training:**

- Attend formal training session.
- Read provided training materials.
- Shadow an experienced volunteer or staff member for 1 shift or more.

For questions and applications call (818) 949-4200 ext 219 or email:

[volunteer@descansogardens.org](mailto:volunteer@descansogardens.org)